

**Organizational arrangements for the informal thematic session on “Contributions of migrants and diaspora to all dimensions of sustainable development, including remittances and portability of earned benefits”**

**New York, 24-25 July 2017**

**Trusteeship Council Chamber, UNHQ**

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A letter from the President of the General Assembly dated 6 July 2017 was sent to all permanent representatives and permanent observers. The letter transmits the following:

- A letter from the co-facilitators dated 3 July 2017 which encloses a procedural note for the fourth thematic session.
- The Inter-Agency issue brief for the second thematic session.

([https://refugeesmigrants.un.org/sites/default/files/ts4\\_issuebrief.pdf](https://refugeesmigrants.un.org/sites/default/files/ts4_issuebrief.pdf))

All related information to the sessions can be found on the website:

<https://refugeesmigrants.un.org/thematic-sessions>

Further details on organizational arrangements:

1. The thematic session will take place on 24 and 25 July in the Trusteeship Council Chamber at the United Nations headquarters in New York.
2. The co-facilitators are inviting all stakeholders for an informal dialogue on 25 July at 9:00 to 9:50 AM in Trusteeship Council Chamber (invitation letter sent by the co-facilitators, dated 3 July 2017). Member States are welcome to attend. There will be no interpretation for this dialogue.
3. The thematic session and the informal dialogue with stakeholders will be broadcast and recorded (<http://webtv.un.org/>).
4. States and the European Union will be seated in alphabetical order and will be allocated one seat at the table (“plus one”).
5. A limited number of seats at table will be allocated to International Organizations and entities that have observer status, United Nations agencies and stakeholders (seated on a first-come, first-served basis). Reserved seating at table will also be available for participants wishing to take the floor during the panels. Other participants will be seated in the gallery.
6. States will be given speaking priority. Time permitting other speakers will be invited for an intervention. All interventions will be made from the floor.
7. There will be no pre-established list of speakers. Speaking requests should be raised in the room. Delegations are encouraged to limit their interventions to three minutes.

8. Participants can submit written inputs via email to [gcmigration@un.org](mailto:gcmigration@un.org). Inputs will be uploaded to the website.
9. Requests for side events should be shared with the Secretary-General for the intergovernmental conference ([gcmigration@un.org](mailto:gcmigration@un.org)). There is a limited availability of rooms. Information on side events will be made available on the website.
10. All participants will need a United Nations Grounds Pass or a special event ticket to attend the meeting. Member States representatives coming from capitals should arrange their Grounds Pass via their missions based in New York.
11. Stakeholders wishing to participate must have applied to attend this session by 20 June. Those approved who do not possess a UN Grounds Pass will receive a special event ticket. Instructions for picking up these tickets will be emailed to applicants approved for attendance. Approved participants must present a national identification card or passport to receive their special event ticket. Entry into the UN Trusteeship Council Chamber for stakeholders will be provided on the 3<sup>rd</sup> floor.
12. This special event ticket will also allow access to the multi-stakeholder hearing on 26 July.