

Organizational arrangements for the informal thematic session on “International cooperation and governance of migration in all its dimensions including at borders, on transit, entry, return, readmission, integration and reintegration” to be held on 19 and 20 June 2017 in the United Nations Office at Geneva

A letter from the President of the General Assembly, on behalf of the co-facilitators and the Secretary-General for the intergovernmental conference, dated 6 June 2017, was sent to all permanent representatives and permanent observers which include:

- A general concept note
- A procedural note for the first thematic session
- The Inter-Agency issue brief for the first thematic session

All related information can be found on the website: <http://refugeesmigrants.un.org/international-cooperation>

Further details on organizational arrangements:

1. The thematic session will take place on 19 and 20 June in CR XIX at the United Nations Office in Geneva.
2. The co-facilitators are inviting all stakeholders for an informal dialogue on 20 June at 9:00 to 10:00 AM in CR XIX (invitation letter sent by the co-facilitators, dated 1 June 2017). Member States are welcome to attend. There will be no interpretation for this session.
3. All sessions (also the informal dialogue with the co-facilitators on 20 June at 9-10 AM) will be webcasted and recorded: <http://webtv.un.org/>
4. Member States will be seated in alphabetical order and will be allocated one seat at the table (plus one). Extra participants can be seated in the gallery along the sides or on the available “second” advisor seats on the floor (third row seats).
5. The remaining 30 table seats will be reserved for International Organizations and entities that have observer status, UN agencies and stakeholders (seated on a first-come, first-served basis). Two of the seats for stakeholders at the table will have a “reserved” sign and will be used by stakeholder representatives requesting the floor. The remaining 190 seats in the gallery are free seating.
6. Member States will be given speaking priority and will make their interventions from the floor. Time permitting other speakers will be invited for an intervention.
7. There will be no pre-established list of speakers. Speaking requests should be raised in the room. Delegations are encouraged to limit their interventions to three minutes.
8. Delegations and stakeholders can submit written inputs via email to gcmigration@un.org. Inputs will be uploaded to the website. Furthermore, delegations and stakeholders are kindly

requested to forward any prepared written statements to Meetings Servicing Unit (alexis.dubouchet@un.org) for interpretation services.

9. All side event requests should be shared with the Office of the Secretary-General for the intergovernmental conference (gcmigration@un.org). There is a limited availability of rooms. Information on side events will be made available on the website.
10. All participants will need a UN ground pass to attend the meeting. Delegations and UN staff with a valid UN grounds pass for the UN headquarters in New York or Geneva can access the UN Office in Geneva with their pass at the Nations Gates or Pregny Gates and in the building by one of the open doors (door 6, 17 and 40). Participants coming from capitals should arrange their grounds pass via their missions based in Geneva. A note verbale stating the participants for the meeting must be provided to gcmigration@un.org in advance (deadline: 15 June). A valid photo ID is required to access the premises.
11. Stakeholders wishing to participate must be registered by 30 May (<https://www.un-ngls.org/index.php/global-compact-migration/apply-to-attend-thematic-sessions>) and will receive a conference badge. This badge can be picked up between 8 AM to 5PM at the Pregny Gates. Participants with a special event pass must present a national identification card or passport. There could be a bit of a wait so please arrive in due time prior to the start of the session.